# St. George Northern Library

Welcome to Guild of St. George Northern Chapter library. Here are some frequently asked questions to get you started.

### Where do I go to see the collection?

https://www.librarycat.org/lib/stgeorgenorth

### How do I see the entire collection?

Go to the link above, click the down arrow next to the search bar. This opens up the advanced search. Scroll to the bottom and under the heading "media" select "books". This should show you what we have

# Do I need to be registered to use the library?

No registration in necessary to view the library. However if you want to place a hold on a book you need to be registered by the administrator aka Melinda

# How do I get registered?

Melinda has tried to register everyone who is a current member but may have missed someone. If you dont see your name when prompted send Melinda a message or email and she will fix that.

# How do I check out a book?

Step 1: Once you see a book you would like to borrow click the "place hold" button.

Step 2: You will be prompted for the password which is "Stgeorgenorth"

Step 3: Find your name on the list and click

Step 4: Click the confirm request button.

Once you have placed a hold on a book, a message is sent to Melinda. Melinda will bring you the book at the next rehearsal or event and check it out to you.

# I will not be at the next rehearsal, is there alternate means for me to get the book?

Yes, send Melinda a message or email and for a small bribe (coffee), arrangements can be made. J/k. Just send her a message and we can figure something out.

# Is there a limit on the amount of books I can check out at any one time?

Please no more than two books at a time. However, exceptions can be made for research purposes.

### When is my book due?

All books are due back to the library by Folsom faire though realize others may want to borrow the book too, so be as considerate as possible. If a certain book is in high demand, we may switch to shorter timeframes. We willing to have exceptions for off-season research if needed. I know who you are...and where to find you. Dont make Melinda show up at your house to get a book. It will make her cranky.

### I have these Elizabethan books collecting dust on my Ikea bookshelf, can St George use them?

Sure, will accept both books to add to the collection or on loan to the collection. The can sit on the ikea bookself at Melinda's house. Check the collection first to see if we already have it.

### Is it just books or are there other media that can be loaned?

Right now it is just books but would be happy to include CD's if we have them.

# I see when looking at the information about the book that under "collection" it saids either "your library" or "melinda's library". Does that mean something?

For you, no. Its just a way Melinda is keeping track of the books on her bookshelf. Books on loan from others will be entered into the system under their name.

### I want more information about the content of a certain book, how can I get that?

First try an internet search. However, Send Melinda a message or email and she can send you a picture of the table of contents.

If have any other question please email melinda a melycoy@yahoo.com or send her a message on facebook.